

1 **EAST JEFFERSON BEEKEEPERS ASSOCIATION**  
2 **BY-LAWS**

3 Adopted May 2012

4 Amendments read and approved by Board November 2023; amendments read by general membership in May  
5 2024 and approved 8 June 2024.  
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7 **ARTICLE I - NAME**

8 The name of this organization shall be East Jefferson Beekeepers Association, herein the EJBA. EJBA is not for  
9 the profit of any individual member. EJBA is incorporated in the State of Washington as a Non-Profit  
10 Corporation and will operate as IRS 501(c)(7) Tax Exempt Organization.  
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12 **ARTICLE II - PURPOSE**

13 The purpose of EJBA is to assist its members, others in the community interested in bees, and the public at large  
14 with a continuing education in the art and science of beekeeping. Specifically, to provide those interested in bees  
15 an opportunity to meet and discuss bees and beekeeping; and to cooperate with the Washington State University  
16 Extension Service, other Universities, the Washington State Department of Agriculture, and the Washington  
17 State Beekeepers Association to disseminate the latest beekeeping information.  
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19 **ARTICLE III - CONDUCT OF BUSINESS**

20 The business affairs of EJBA shall be conducted by an executive board, herein the BOARD. No BOARD  
21 member or EJBA member shall receive any remuneration for services rendered directly or indirectly in any  
22 capacity to EJBA unless authorized by a majority vote of members present and voting at an EJBA membership  
23 meeting. Any conflict of interest shall be discussed and resolved during a scheduled membership meeting.  
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25 **ARTICLE IV - MEMBERSHIP AND DUES**

26 **Section 1** - Membership in the EJBA is open to all persons interested in bees and beekeeping. and requires the  
27 payment of EJBA annual dues. Members are expected to be upstanding members of the community at large and  
28 to contribute time and talent to the EJBA. **Membership may be for an individual or for a family, which is**  
29 **defined a primary adult member and spouse, and can include dependents such as parents and children**  
30 **(under age 18) living together in the same residence.**

31 An annual dues for the period of January 1 through December 31 shall be determined by the BOARD **for both**  
32 **categories: individual and family members.** Dues include a fee for an EJBA Associate Membership in the  
33 Washington State Beekeepers Association. "Associate Memberships" with or without dues and voting  
34 privileges, may be established by the BOARD.

35 **Section 2** - The BOARD may appoint the State Entomologist; the Director of the Washington State Department  
36 of Agriculture; the Chief Apiary Inspector; or the County Agricultural Extension Agent as ex-officio club  
37 members who will pay no dues and have no voting privileges.

38 **Section 3** - Any member may be terminated from EJBA for inappropriate, unethical, or unattractive behaviour  
39 by a two-thirds (2/3) majority vote of members present and voting at a membership meeting.  
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41 **ARTICLE V - OFFICERS AND TRUSTEES**

42 **Section 1** - The elected officers of EJBA shall be a President, Vice President, Secretary and Treasurer upon a  
43 majority vote of members present and voting at a membership meeting. Any two positions may be combined  
44 subject to **Revised Code of Washington RCW Chapter 15.60 Apiaries** restrictions.  
45 RCW restriction.

46 **Section 2** - The BOARD shall consist of 5-9 voting members, including all officers and other trustees elected by  
47 the membership. The immediate past president and treasurer and others approved by the BOARD may be ex-  
48 officio members of the BOARD. Ex-officio members have no voting privileges.

49 **Section 3** - Officers and Trustees shall serve for a one-year period, from January 1 through December 31, and  
50 may be elected to serve not more than 4 successive term in the same position, unless specifically authorized to  
51 do so by the membership. Officers and Trustees may be re-elected after retirement of one year.

52 **Section 4** - Only EJBA members may be Officers or Trustees. Officers and Trustees shall attend more than half  
53 of EJBA membership meetings and more than half of BOARD meetings, or they may be removed by a  
54 majority vote of BOARD. Vacancies of the BOARD may be filled for the remainder of the term by a majority  
55 vote of the BOARD.

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2 **ARTICLE VI - DUTIES OF OFFICERS AND TRUSTEES**

3 **Section 1** - The President shall preside over all EJBA meetings; call special meetings as deemed fit; and perform  
4 all acts and duties required of an executive and presiding officer.

5 **Section 2** - The Vice President shall assume the duties of the President in his/her absence, and assist the  
6 President as necessary.

7 **Section 3** - The Secretary shall keep a permanent record of all official meetings of the EJBA; report official  
8 EJBA activities to the membership; and perform other duties as requested by EJBA.

9 **Section 4** - The Treasurer shall receive and disburse all funds honestly and efficiently; maintain accurate records  
10 of the EJBA'S bank accounts; keep complete and accurate account of all BOARD approved financial  
11 transactions. The Treasurer shall deliver complete books documenting all financial transactions to her/his  
12 successor in office.

13 **Section 5** – **Trustees shall be active members of the BOARD, and may take on a particular task that**  
14 **contributes to the club’s mission or function (for example, to administer the club’s blog or swarm-response**  
15 **or mentoring program).**

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17 **ARTICLE VII – GENERAL AND SPECIAL MEMBERSHIP MEETINGS**

18 **Section 1** - Meetings of the general membership shall be held at an established place and time, generally  
19 monthly and no less than quarterly. The primary purpose of the General Membership Meetings is to provide a  
20 forum for presentations, workshops and discussions of bees and beekeeping. The EJBA shall invite the general  
21 public to these meetings, and it shall be the responsibility of the Officers or their delegates to ensure appropriate  
22 notice to the public so that they may attend.

23 **Section 2** - Each October, there will be a membership meeting to conduct the business of electing new Officers  
24 and Trustees.

25 **Section 3** - Each January, there will be a membership meeting to conduct the business of approving a budget.

26 **Section 4** - Fifteen or more members present at a membership meeting will constitute a quorum. Decisions will  
27 be made by a majority vote of members present and voting at any meeting. **In a family membership, each of**  
28 **two adult members may cast a vote.** There will be no proxies for those who are not present. Business will be  
29 conducted following the current edition of Robert’s Rules of Order Newly Revised (RONR).

30 **Section 5** - Any BOARD member may lay on the table any motion made on the floor of a membership meeting  
31 until such time as the BOARD can discuss the subject.

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33 **ARTICLE VIII – DUTIES OF THE BOARD**

34 **Section 1** - The business affairs of the EJBA shall be managed by the BOARD.

35 **Section 2** - The BOARD shall have full power and authority over the affairs of EJBA , shall conduct all of the  
36 important business of EJBA, and shall oversee all expenditures. Each year the BOARD will approve a budget  
37 that will be presented for membership approval during a January membership meeting. Expenditures approved  
38 in the budget do not need to be re-approved to be spent.

39 **Section 3** - The EJBA President shall be the Chairman of the BOARD and the EJBA Secretary shall act as the  
40 Secretary of the BOARD.

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42 **ARTICLE IX – BOARD MEETINGS**

43 **Section 1** - Regular meetings of the BOARD shall be held at such time and place as shall be determined by the  
44 President.

45 **Section 2** - Special BOARD meetings requested by a majority of the members of the BOARD shall be called by  
46 the Vice President in case the President is unable or declines to do so. - The Vice President shall then preside at  
47 that meeting only.

48 **Section 3** -BOARD meetings may be held without notice to the membership at such time and place as shall be  
49 determined by the BOARD and a majority of BOARD members shall constitute a quorum. Decisions will be  
50 made by a majority vote of BOARD members present and voting at any meeting. There will be no proxies for  
51 those who are not present. Business will be conducted following the current edition of Robert’s Rules of Order  
52 Newly Revised (RONR).

53 **Section 4** - The BOARD may develop and utilize electronic/email procedures for decision making, as required  
54 between meetings of the BOARD.

1 **ARTICLE X - FINANCES**

2 **Section 1** - The Treasurer shall publish monthly, a Treasurers Report showing income, expenses, and ending  
3 cash balance.

4 **Section 2** - An Audit Committee, with general membership representation, shall be appointed by the BOARD.  
5 During October of each year, the Audit committee shall complete a financial review report of EJBA records for  
6 BOARD review. The Audit Committee shall present its October financial review report during the January  
7 membership meeting.

8 **Section 3** - No EJBA indebtedness shall be incurred by any member of the BOARD, Committee Member or any  
9 other member of EJBA except as authorized by the BOARD.

10 **Section 4** - EJBA dues and monies shall be maintained in FDIC insured accounts.

11 **Section 5** - If EJBA ceases to exist at some future time, funds and assets of record shall be disbursed to  
12 Washington State University with the objective and intent that these funds and assets be used for the benefit of  
13 the art and science of beekeeping.

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15 **ARTICLE XI - COMMITTEES**

16 **Section 1** - The BOARD shall appoint such standing committees, task forces and/or agents as may be necessary  
17 and proper for the conduct of the affairs of EJBA. Power to appoint and/or remove them may be delegated by  
18 the BOARD to the President of EJBA.

19 **Section 2** - The President shall elect to serve as, or shall appoint, a Public Information Officer who will respond  
20 to inquiries from the public and will be available to the media to respond to any questions.

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22 **ARTICLE XII - AMENDMENTS**

23 These By-Laws may be amended by a two thirds (2/3) majority vote of EJBA members present and voting at  
24 any meeting of EJBA, provided that the proposed by-law changes have been read at the previous regular  
25 meeting.

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27 Approved & Signed by:

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29 \_\_\_\_\_  
30 President

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Vice President

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32 Date: \_\_\_\_\_

Date: \_\_\_\_\_

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